



## BLS 3023-NVS

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Our records show that the **main** activity of the business using U.I. number  
**1234567890 in IDAHO is:**

Furnishing customized investment advice to clients on a fee basis but do not have the authority to execute trades. Primary activities performed by establishments in this industry are providing financial planning advice and investment counseling to meet the goals and needs of specific clients. EXAMPLES: futures advisory services, investment advisory services, and investment research.

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While you may not do everything listed above, does the information in Item 9 accurately describe the **main** business in Idaho during the past 12 months? (If the business has been closed, sold, or moved out of this state, please answer in terms of its former activity.)

- ☐ YES... Please SKIP to Item 12  
☐ NO.... Continue with Item 11

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**We need detailed information** to assign the correct industry code to this business. In the space provided below, describe your main business activities, goods, products, or services in this state, as though you were telling a prospective employee what you do. Then give us the approximate percentage of sales or revenues resulting from each item. See examples below. Percentages should total 100%. If you are a third party agent for the business named in Item 2, such as a payroll service or accountant, please review Items 9-11 with your client.

**Goods or products :** What are they, and what do you do with them? Do you design, manufacture, sell directly to consumers, distribute to wholesalers, install, repair, or do something else with them? What are these goods or products made of?

EXAMPLE 1: Major appliances: Sell to public 40%; Sell to retailers 30%; Repair 30% EXAMPLE 2: Install fiber optic cable 100%

**Manufacturers:** What are your main products? What are your most important materials? What are the main production methods?

EXAMPLE: Weaving cotton broadwoven fabrics 80%; Spinning cotton threads 20%

**Services:** Describe in detail the services you provide. To whom do you provide those services? If you offer consulting, brokerage, management, or similar services, what are your major activities?

EXAMPLE 1: Hair cutting & styling 65%; Manicures 25%; Facials 10% EXAMPLE 2: Long distance trucking, less than truckload 100%

EXAMPLE 3: Marketing consulting: Planning strategy 60%, Sales forecasting 40% EXAMPLE 4: Cleaning private homes 100%

**Construction or Building Trades:** Is the work mostly residential or nonresidential? Single- or multi-family? New or remodeling?

EXAMPLE: Electrical contractor: Wiring new homes 51%; Electrical refurbishing of office buildings 49%

List most	_____	_____ %
important	_____	_____ %
activities	_____	_____ %
		100%

PLEASE PRINT CLEARLY

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Name of person to contact if we have questions about this report. (*Please print*)

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

If you are a third party agent, such as an accounting firm or payroll service, check here. ☐ **Please be sure to answer Items 9-11.**

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Please place your completed form in the postage paid envelope provided and return it to the address in Item 14 within 14 days of receiving it. Thank you for your cooperation!

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For questions concerning this form, contact:

IDAHO DEPARTMENT OF LABOR  
RESEARCH AND ANALYSIS BUREAU - ES-202  
317 WEST MAIN STREET  
BOISE, ID 83735-0670  
PHONE: (208) 332-3571 OR (800) 772-2553 FAX: (208) 334-6455

**Purpose and Use:** The purpose of this report is to update information on your products or services. The information will be used to ensure that we assign the correct North American Industry Classification System (NAICS) code to this business location, and that our records contain the correct name and address. The information collected on this form by the Bureau of Labor Statistics and the State agencies cooperating in its statistical programs will be used for statistical and Unemployment Insurance program purposes, and other purposes in accordance with law.

**Time of Completion:** Time of completion is estimated to vary from 2 to 30 minutes with an average of 5 minutes per form. This estimate includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates, or any other aspect of this survey, send them to the Bureau of Labor Statistics, Division of Occupational and Administrative Statistics (NVS), Room 4840, 2 Massachusetts Avenue N.E., Washington, D.C. 20212. You are not required to respond to the collection of information unless it displays a currently valid OMB number.

